



WREC Data Protection & Privacy Statement - May 2018



We will keep your information safe.



You have a choice if you want to use our service,



but if you do we have to keep some information about you for up to **3 years**. You can ask to see the information we keep about you and ask for it to be corrected if it is wrong or for it to be deleted.



We keep your information in a locked filing cabinet.



Some of your details will be kept by WREC on a computer. It will be in a password protected file.





What if you are unhappy how you have been treated or how we have kept your information?



Tell someone who cares for you and let WREC know that you want to talk about this.



Email: wiltsrec@gmail.com



01225 766 439

You can also talk to The Information Commissioner by telephone or email. This is their website - <https://ico.org.uk/>



0303 123 1113



Email them: <https://ico.org.uk/global/contact-us/email/>

You can also see their film on why your data matters.

<https://ico.org.uk/your-data-matters/>